



# DEGIFS

Division of Engineers and Geoscientists in the Forest Sector

## ANNUAL GENERAL MEETING

*At the Whistler Conference Centre*

*October 25<sup>th</sup>, 2007*

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Meeting called to Order at 3:55 PM.

### 1. ACCEPTANCE OF AGENDA

The Agenda was accepted as amended (M / S Kevin Turner / Don Dobson)

### 2. REVIEW AND ACCEPTANCE OF 2006 DIVISION ANNUAL GENERAL MEETING MINUTES

Meeting minutes were not available and were not examined or approved.

### 3. REPORTS

#### 3.1 Annual DEGIFS Report from Chair (Doug Underhill, P.Eng. RPF, Chair)

#### Division Executive

Doug Underhill, P.Eng., R.P.F., Chair

Ron Arksey, P.Geo., Vice Chair

Mark Goldbach, P.Eng., Past Chair / Affiliate Representative / Award of Excellence

Norman Deverney, P.Eng., Secretary

Tracey Raume, P.Eng., Treasurer / Website Coordinator

Dave Wilford, P.Geo. R.P.F. and Irena Weiland, P.Geo., Workshops / AGM Coordinators

Julien Henley, P.Eng., Guidelines Subcommittee Chair, Bursary Co-ordinator

#### Co-opted Representatives

Peter Mitchell, P.Eng., APEGBC Liaison / Alternate JPB Liaison

Tom Millard, P.Geo., JPB Liaison

Glynnis Horel, P.Eng., JPB Member

Mike Wise, P.Eng., JPB Member

Greg Reid, P.Eng. P.Geo., JPB Member

#### Editorial Board

Iain Blown P.Eng., P.Geo.

Eric McQuarrie P.Eng.

Kevin Turner, P.Eng.

Shelley Higman P.Eng., P.Geo.

Bob Patrick P.Eng.



DEGIFS

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**Editor**

Sharon Scott, P.Geo., Editor, Aspect newsletter

DEGIFS had another successful and very busy year addressing a number of new and continuing initiatives. DEGIFS has continued to be a very active group. Initiatives undertaken by the division over the past year include:

**New Activities:**

- Assisted APEGBC in the process of P.Geo Limited Licencing for TSA's for forest roads and several members of DEGIFS met with WorkSafe BC
- Developing communications protocol between DEGIFS and the Joint Practices Board
- Had DEGIFS representation at APEGBC's booth at ExpoFor 2007 (ABC FP AGM)
- Input to JPB Terrain Stability Assessment Task Committee.

**Continuing Activities:**

- Continued involvement with the Guidelines subcommittee
- The awarding of one \$2000 DEGIFS bursary to Timothy Blair who is currently enrolled at UBC in a master's program in the Faculty of Science. His submitted paper discussed his work on the impact of Mountain Pine Beetle on the Fraser River.
- Hosting a Strategic Planning Session in Burnaby on November 20
- Assisting with the 2007 Forest Engineering Award of Excellence
- Upgrading and producing four issues of Aspect, the division's newsletter
- Upgrading and maintaining the DEGIFS website to keep our members current on relevant issues and events (<http://www.degifs.com>)
- DEGIFS members have worked diligently on the 2007 AGM technical sessions and field tour in the Howe Sound and Squamish area and thanks go to Irena Weiland, Pierre Friele, and Dave Wilford, presenters and the AGM coordinators for putting it all together.

**3.2 WorkSafe BC and Limited Licencing Update (Peter Mitchell, P.Eng. APEGBC)**

Peter Mitchell, P.Eng. (Associate Director, Professional Practice at APEGBC) provided a brief update of the WorkSafe BC proposed amendments to their regulation in the September issue of *Aspect*. Here is a copy:

APEGBC contacted WorkSafe BC to confirm how they were going to amend the Occupational Health and Safety Regulations (OH and S Regs.) in response to the APEGBC/ABC FP submission dated July, 4, 2007 (which the DEGIFS Executive provided input on) as WorkSafe BC had public hearings in June and then reviewed all the submissions made to them over the summer. APEGBC was informed that WorkSafe BC staff were making a submission to the WorkSafe BC Board recommending not to proceed with the revisions covered in our submission until some outstanding issues are sorted out with the recreational industry (wilderness activities e.g. heli-skiing, snowmobiling) regarding snow avalanche assessments and the like. A section of the APEGBC/ABC FP submission dated July 4 included recommendations on Snow Avalanche Assessments which resulted from APEGBC meeting with the Executive Director of the Canadian Avalanche Association (CAA) and then reviewing and commenting on their proposal to WorkSafe BC, with input being provided by

the DEGIFS Executive. When WorkSafe BC staff were questioned they commented that in their opinion those granted a Limited Licence in Engineering to carry our TSA should keep their Limited Licence so they will not be challenged under Section 20.78 of the OH and S Regs. as the old OH and S Regs. from 2006 remain in place. WorkSafe BC staff explained that that it will be a year or so before they can go back to their Board with proposed changes to the relevant OH and S Regs. covered in our submissions. This fall and winter they will be consulting further with the CAA, APEGBC, and ABCFP and other stakeholders. APEGBC is scheduling a meeting with WorkSafe BC to try to clarify this matter.

### 3.3 DEGIFS Membership (Doug Underhill, P.Eng. R.P.F., Chair)

Membership in DEGIFS was up slightly from last year. The following is a breakdown of the membership by category over the last 6 years, along with the per cent change from 2006.

Designation	2007 Count	2006 Count	2005 Count	2004 Count	2003 Count	2002 Count	Change 2006 → 2007
P.Eng.		134	145	156	135	140	
P.Geo.		81	83	84	80	78	
P.Eng./P.Geo		9	10	13	12	11	
<b>Members</b>		<b>224</b>	<b>238</b>	<b>253</b>	<b>227</b>	<b>229</b>	
EIT		13	11	17	15	14	
GIT		11	10	13	7	11	
Other		3	0	0	9	7	
<b>Affiliates</b>		<b>27</b>	<b>21</b>	<b>30</b>	<b>31</b>	<b>32</b>	
<b>Total</b>	<b>255</b>	<b>251</b>	<b>259</b>	<b>283</b>	<b>258</b>	<b>261</b>	<b>+2%</b>

### 3.4 Guidelines Subcommittee (Julien Henley, P.Eng., Guidelines Subcommittee Chair)

The DEGIFS Executive did not develop any guidelines during the past year.

### 3.5 Bursary (Julien Henley, P.Eng., Bursary Co-ordinator)

This year we awarded a single \$2000 bursary for the 2007/2008 academic year. The bursary is aimed at advancing forest engineering and geoscience/geotechnique education and practices in BC. Applicants must be enrolled in at least a third year program directly related to the practice of forest engineering and/or geoscience/geotechnique, leading to membership in APEGBC, or be enrolled, and have successfully completed Module 1 in FMIBC's Engineering Program.

The bursary is intended to provide nominal financial assistance to students, in an accredited post secondary or post-graduate program at a degree granting institution in BC. Studies should relate directly to professional forest engineering and/or forest geoscience/geotechnique.

Four submissions were received for 2007/2008. Two of these submissions were of a high quality and resulted in much discussion on who the bursary should be awarded to. Submissions were reviewed for the executive by the Bursary Committee. This year, the committee consisted of

Dave Wilford, Ron Jordens, Heather Blythe, David Campbell and Julien Henley. The DEGIFS executive endorsed the committee recommendation for the award of the bursary to Timothy Blair.

Timothy Blair is currently enrolled at UBC in a master's program in the Faculty of Science where his thesis project is focusing on the influence of Mountain Pine Beetle on the hydrology of the Fraser River.

DEGIFS is pleased to be able to contribute to assist in furthering the successful applicant's education. We look forward to them completing their education, registration as an EIT/GIT and subsequent registration as a professional Engineer and/or Geoscientist with the Association of Professional Engineers and Geoscientists of British Columbia. We believe that it is important that our membership be constantly renewed and invigorated with young, enthusiastic individuals.

We look forward to your future contributions to the practice of engineering and/or geoscience and DEGIFS. The DEGIFS Executive would like to thank all applicants for their interest in DEGIFS. We wish them all the best in their future studies and careers.

All bursary applicants have been given Associate Memberships to DEGIFS for the upcoming year.

Possible changes to the bursary format to provide a broader range of applications will be addressed at the upcoming AGM.

**3.6 APEGBC/ABC FP Joint Practice Board (Tom Millard, P.Geo., and Peter Mitchell, P.Eng., JPB Liaison; Greg Reid, P.Eng. P.Geo., Mike Wise, P.Eng., and Glynnis Horel, P.Eng., DEGIFS Members)**

The following are the major JPB activities since January 2007:

The *Guidelines for Management of Terrain Stability in the Forest Sector* has been sent to both councils for final approval. A taskforce started this document in 2006 and it was sent out for review by both associations to their members in Spring 2007.

**Worksafe BC Submissions Taskforce (Mike Wise, P.Eng. – Chair).**

The taskforce sent a joint submission to Worksafe BC on February 28, 2007 as well as a 3 hour presentation to Worksafe BC on February 26. Then upon reviewing draft amendments to the OH and S Regs. proposed by WorkSafe BC the taskforce made another joint submission on the draft amendments which was dated July 4, 2007. Recently Worksafe BC indicated that they are delaying the introduction of new regulations.

**Road Task Force (Greg Pearson, RPF – Chair):**

This taskforce is gathering information on how licensees/professionals conduct road planning, design and construction under FRPA, how various legislation affects this work, and to make recommendations to the JPB as to whether further action is required. A survey of professionals involved in roads was conducted in 2006. A joint submission by APEGBC and ABCFP is being prepared so as to seek funding from the government for the development of the Guideline on Professional Services for Forest Road Planning, Design and Construction. This is especially

timely due to WorkSafe BC delaying any changes to the OH and S Regs. related to terrain stability and forest road activities in the forest sector.

#### **Safe Entry Task Force (Greg Reid, P.Eng/P.Geo – Chair)**

This taskforce is intended to address safe entry Worksafe BC issues. The task force will be providing input to the Guidelines on Professional Services for Forest Road Planning, Design and Construction so that this Guideline can address safe entry procedures.

#### **Forest Terrain Stability Assessment Taskforce (Tom Millard, P.Geo – Chair)**

This taskforce will revise the APEGBC Guidelines for Terrain Stability Assessments in the Forest Sector to address the additional due diligence required when potential down slope consequences include non-forest related values such as public infrastructure and to provide consistent guidance to both APEGBC and ABCFP members regarding terrain stability assessments.

#### **Skill Sets Taskforce (Glynnis Horel, P.Eng – Chair)**

This taskforce will provide detailed guidance as to the type of education, training and experience ABCFP/APEGBC members should have when doing various types of terrain stability assessments.

#### 2007 Joint Practices Board Members

##### APEGBC

Tom Millard, P.Geo.

Glynnis M. Horel, P.Eng.

Greg Reid, P.Eng. , P.Geo.

Mike Wise, P.Eng.

Peter Mitchell, P.Eng., APEGBC Advisor

##### ABCFP

Greg Pearson, R.P.F.

Justin Kumagai, R.P.F. (Chair)

Frank Kempf, R.P.F.

Ian Emery, R.F.T, F.P.

Brian Robinson, R.P.F., ABCFP Advisor

The Board thanks Peter Mitchell, P.Eng., of APEGBC and Dwight Yochim R.P.F. and Brian Robinson, R.P.F., of ABCFP for their dedication and tireless efforts, critical to our efficient functioning and an ongoing, positive relationship between the two Associations.

This coming fall, Glynnis and Greg Reid will be stepping down from the JPB. DEGIFS and the Board would like to acknowledge the dedication and commitment that they have provided over the past. DEGIFS is currently looking for 2 new members for the JPB. Please talk to one of the Executive if you are interested.

### **3.7 Forest Engineering Award of Excellence (Mark Goldbach, P.Eng., Past Chair)**

The Forest Engineering Award of Excellence (*co-sponsored by the Association of Professional Engineers and Geoscientists of BC and the Association of BC Forest Professionals*), recognizes excellence, cooperation and leadership in forest engineering. The award is presented alternately between the APEGBC and the ABCFP Annual General Meetings and this year it was the honour of the APEGBC to present this award.

A committee consisting of two APEGBC members and one ABCFP member reviewed the submissions and unanimously agreed that **James W. Schwab, PGeo, RPF**, should be this years



recipient of the Forest Engineering Award of Excellence for his long career applying geoscience in the forest sector to address hillslope and stream channel issues.

### **3.8 Workshops (Dave Wilford, P.Geo., R.P.F. and Irena Weiland, P.Geo., Workshops / AGM Coordinators)**

No DEGIFS workshops were presented this year.

### **3.9 AGM Technical Sessions (Dave Wilford, P.Geo., R.P.F. and Irena Weiland, P.Geo., Workshops / AGM Coordinators)**

DEGIFS is indebted to Megan Archibald, APEG Professional Development Coordinator for her patience and guidance in planning and delivering the AGM.

This year's DEGIFS AGM had the theme of "Working under the Forest and Range Practices Act: perspectives from the field". Included in the AGM was a one-day field trip in the Squamish area led by Pierre Friele, PGeo. of Cordilleran Geoscience. The fieldtrip focused on quaternary history and geomorphology of the Squamish-Howe Sound area.

Day 1 of the Technical Sessions focused on experiences of Forest Engineers, Geoscientists, and members of the Association of BC Forest Professionals.

Day 2 provided background on Ecosystem Based Management and its implications for DEGIFS members, perspectives on engineering and geoscience from the Forest Practices Board, a presentation from last year's bursary winner, a research update from FERIC, professional reliance expectations from WorksafeBC, an update on risk related to professional work under FRPA, and an overview of the dismal condition of our drainages structures relative to fish passage. The following is an outline of the technical session topics:

- Practicing Engineering under FRPA by Jeremy Araki, PEng
- Practicing Geoscience under FRPA by Bill Grainger, PGeo
- Practicing Hydrology under FRPA by Don Dobson, PEng
- Forest Engineering Legacy of PBC and the new world of FRPA by Doug Erickson, RFT
- Aspects of Professional Reliance related to FRPA by Kevin Turner, PEng
- Retaining engineering and geoscience professionals under FRPA by Jeff Fisher, RPF and Dave Southam, RPF
- Coast Forest Conservation Initiative – Ecosystem Based Management by Shannon Janzen, RPF
- Implications of Ecosystem Based Management by Glynnis Horel, PEng
- Forest Practices Board perspectives on engineering and geoscience under FRPA by Bruce Fraser, PhD
- The role of root reinforcement and groundwater interaction on slope stability in Coastal BC by Victoria Stevens, GIT
- FERIC research update: improving safety and competitiveness at the road-truck interface by Seamus Parker, PEng, RPF and Al Bradley, PEng, RPF
- WorksafeBC Rules and Regulations – professional reliance and expectations by George Matheson, PEng
- Land Management Handbook 56 – an update on risk related to professional work under FRPA by Doug VanDine, PEng, PGeo, Mike Wise, PEng, MBA, and Glenn Moore, PEng
- Fish passage through drainage structures by Richard Thompson

### **3.10 ASPECT (Sharon Scott P.Geo., Eng. L. Editor)**

Another successful year for ASPECT with four issues (Winter, Spring, Summer and Fall) published over the past year. Thanks to our previous editor Jennifer Clarke who suggested that we prepare the newsletter in PDF format and have notices sent out to members when it was posted on the website. This has made distribution a lot easier. The system for distribution is running smoothly thanks to Tracey Raume (DEGIFS website coordinator) and Tim Verigin (of APEGBC).

The newsletter continues to publish articles of relevance to members. This past year this has included updates on the progress of regulation changes as well as member submission articles and training opportunities. The member profile series continues with a cross-section of the DEGIFS membership (consulting, industry and government) being featured. In the future guest editorials will continue as they have been well received in the past. Some interesting and informative articles are in the works for future newsletters, so stay tuned.

A big thanks goes out to all DEGIFS members and non-members who submitted articles for publication. I'd also like to thank members of the ASPECT Editorial Board and Executive for their input and review. ASPECT welcomes all DEGIF member submissions (articles, photographs, project profiles, announcements, etc.) on anything that would benefit members. Remember that the newsletter cannot be successful without the effort put in by you, our members.

### **3.11 Strategic Planning Session (Doug Underhill, P.Eng. R.P.F., Chair)**

DEGIFS held a Strategic Planning Session on November 20, 2006 at the APEGBC office in Burnaby. Items discussed at the meeting included:

#### **3.11a 2006 AGM and Technical Sessions**

The content, format, and costs of the technical sessions were discussed to see if we could make improvements. The largest factors in getting DEGIFS members interested in attending the technical sessions are the theme and the quality of the presenters. The AGM coordinators will continue to review the topics and content to ensure that the speakers are on topic.

The AGM format and time allotment was also discussed. It was agreed that the timing was too late in the day to keep members interested as there are lots of other activities going on at the trade show. Also, there is a need for better management of time, speakers, and general discussions during the Q&A portion.

#### **3.11b 2007 AGM and Technical Sessions**

The theme for 2007 was discussed and several ideas were put forth. The Executive decided that professional practice under FRPA was the most appropriate given the changing regulatory structure in BC. Our AGM coordinators felt that they would have lots of potential candidates for speakers and the technical sessions should draw in a large crowd of DEGIFS members.

The AGM format was left the same as previous years but the timing was moved forward. Also, the Q&A session will be more tightly controlled to keep the AGM on schedule.



**3.11c Expanding DEGIFS into Other Resource Sectors**

The Executive discussed the process by which DEGIFS should initiate the expansion into other resource sectors. It was agreed that a task group needs to be formed comprising APEGBC members and others from all of the major industries that work in the forest landscape in BC. This task group will develop a new Terms of Reference for DEGIFS and provide direction on the steps required to accomplish this expansion. A critical part of this process is to maintain open dialogue with APEGBC and the DEGIFS Executive. All proposed major changes to DEGIFS will be distributed to the DEGIFS membership for comment and review.

**3.11d Executive Binders**

The DEGIFS secretary was given the task of maintaining the executive binders and convert everything into electronic format.

**3.11e Worksafe BC Regulations**

Time was of the essence with reviewing Worksafe BC's proposed amendments to their regulations. The DEGIFS executive decided that a task group should be formed to review comments from DEGIFS members and assist APEGBC with their recommendations to Worksafe BC. An enormous amount of time was spent on this by DEGIFS members and the Executive wish to thank all those involved.

**3.12 Web Page (Tracey Raume, P.Eng. – Website Coordinator)**

Several improvements are underway with the website to make it more user friendly and to update important information. The website was down for a while this summer because the domain name had expired and the renewal info was sent to the wrong email address. DEGIFS wishes to thank the staff at APEGBC and past executive member Del Ferguson for all the help getting the domain name renewed and the site up and running again.

**3.13 Treasurer's Report (Tracey Raume, P.Eng., Treasurer)**

**Total Revenues: \$6,525.00**  
\$260.61 more than projected

**Total Expenditures: \$8,027.13**  
\$12,217.87 less than budgeted. Note: The \$2,000.00 bursary recipient has been selected but their cheque has not yet been issued. This money will be part of the 07/08 budget.

Over spent in the phone call and AGM categories, under spent in all other categories.

**Surplus: -\$1,502.13**  
\$12,214 more than we budgeted. We are not very good at spending money.

**Historic Trends:**

Year	Opening Balance	Revenue	Expenses	Surplus	Closing Balance
1996/97	0	\$5,910.38	\$507.16	\$5,403.22	\$5,403.22
1997/98	\$5,403.22	\$7,217.04	\$1,509.32	\$5,707.72	\$11,110.94
1998/99	\$11,110.94	\$5,342.45	\$540.59	\$4,801.86	\$15,912.80
1999/2000	\$15,912.80	\$7,628.04	\$4,663.71	\$2,964.33	\$18,877.13
2000/2001	\$18,877.13	\$6,842.67	\$7,164.48	(\$321.91)	\$18,555.32
2001/2002	\$18,737.43*	\$6,451.12	\$4,729.61	\$1,721.51	\$20,458.94
2002/2003	\$20,458.45*	\$6,394.73	\$3,851.18	\$2,543.55	\$23,002.00
2003/2004	\$23,027.00*	\$6,599.28	\$4,334.11	\$2,265.17	\$25,292.17
2004/2005	\$25,292.17	\$6,218.94	\$9,813.96	(\$3,798.87)	\$21,697.15
2005/2006	\$25,886.48*	\$6,802.71	\$8,131.72	(\$1,329.01)	\$24,557.47
<b>2006/2007</b>	<b>\$24,557.47</b>	<b>\$6,525.00</b>	<b>\$8,027.13</b>	<b>(\$1,502.13)</b>	<b>\$23,055.34</b>

\*Numbers do not agree with closing balance reported from previous year

**Overall Average Surplus:** \$1,678 per year

**Average Surplus since Bursary Program Started in 1999/2000:** \$318

Current balance on all accounts is \$8,555.34 (chequing) + \$14,500 (GIC recently re-invested) = \$23,055.34

Ratio of current balance to annual expenditures is approximately 2.9 and ratio of current balance to annual revenues is approximately 3.5.

**DEGIFS FINANCIAL STATEMENT 2006-2007**

**OPENING BALANCES – October 01, 2006**

Chequing Account	\$ 9,868.90
GIC Account	\$14,688.57
<b>Total</b>	<b>\$24,557.47</b>

**REVENUES**

Membership Dues	\$6,165.00
Chequing Account Interest	\$0.00
GIC Account	\$261.00
Sale of DEGIFS Hats	\$99.00
<b>Total</b>	<b>\$6,525.00</b>



**EXPENSES**

Bank Charges	\$45.00
Web Page	\$164.72
AGM Executive Meeting	\$2,388.83
Bursaries	\$2,000.00
Strategic Planning Meeting (Burnaby)	\$2,143.77
Phone Line	\$609.91
Other (DEGIFS Hats and Certificates)	\$674.90
<b>Total</b>	<b>\$8,027.13</b>

**CLOSING BALANCE (Opening Balance + Revenue - Expenses)**

**Closing Balance as of September 30, 2006** **\$23,055.34**

**PROPOSED BUDGET 2006/2007 (Tracey Raume, P.Eng. Treasurer)**

It is proposed that DEGIFS continue to send a representative to the ABCFP AGM. The budget for phone expenses is based on use of APEGBC's conference calling service. The number and the amount of bursaries is to be reviewed annually. The 2007/2008 budget of \$4,000 includes \$2,000 for the 2006/2007 fiscal budget where a candidate has been selected but the bursary cheque not yet issued.

	<b>Oct 1, 2006 to Sept 30, 2007</b>			<b>2007-2008</b>
	<b>Projected</b>	<b>Actual</b>	<b>Difference</b>	<b>Projected</b>
Chequing Account	9,868.90	8,366.77	-1,502.13	8,366.77
GIC Account	14,688.57	14,500.00	-188.57	14,500.00
<b>Opening Balance</b>	<b>24,557.47</b>	<b>22,866.77</b>	<b>-1,690.70</b>	<b>22,866.77</b>
<b>REVENUES</b>				
Membership Fees	6,000.00	6,165.00	165.00	6,000.00
Chequing Account Interest	0.00	0.00	0.00	0.00
GIC Account Interest	264.39	261.00	-3.39	507.50
Sale of DEGIFS hats	0.00	99.00	99.00	0.00
<b>Deposits Sub-Total</b>	<b>6,264.39</b>	<b>6,525.00</b>	<b>260.61</b>	<b>6,507.50</b>
<b>EXPENSES</b>				
Bank Charges	45.00	45.00	0.00	165.00
Phone calls	300.00	609.91	-309.91	750.00
Web page	500.00	164.72	355.28	750.00
Workshops	2,000.00	0.00	2,000.00	2,000.00
DEGIFS bursaries	4,000.00	2,000.00	2,000.00	4,000.00
ASPECT	200.00	0.00	200.00	0.00 <del>\$200.00</del>
Guideline Development	5,000.00	0.00	5000.00	5,000.00
Executive binders	200.00	0.00	200.00	0.00 <del>\$200.00</del>
DEGIFS certificates	1,000.00	417.26	582.74	250.00 <del>\$750.00</del>



DEGIFS hats	500.00	257.64	242.36	0.00 <del>\$500.00</del>
Accounting audit	500.00	0.00	500.00	\$100.00 <del>500.00</del>
Task Group Expenses	1,000.00	0.00	1,000.00	2,500.00
Executive Strategic Planning Meeting	2,000.00	2,143.77	-143.77	2,500.00
AGM and Exec. Meeting	2,000.00	2,388.83	-388.83	2,500.00
ABC FP AGM	500.00	0.00	500.00	500.00
Other*	500.00	0.00	500.00	\$0.00 <del>250.00</del>
<b>Display Board</b>				\$ 2,000.00
<b>Expense Items Sub-Total</b>	<b>20,245.00</b>	<b>8,027.13</b>	<b>12,217.87</b>	<b>23,065.00</b>
Chequing Account	-4,111.71	8,366.77		
GIC Account	14,952.96	14,500.00		
<b>Closing Balance</b>	<b>10,841.25</b>	<b>22,866.77</b>		<b>6,309.27</b>

Note – items highlighted in yellow are to be discussed. Items in Green have been changed, the item in purple has been added.

A motion was received from the floor, (M/S Brian Chow / Rick Guthrie) to allocate up to \$2,000 for purchase and development of a DEGIFS display board for use at conferences and trade shows. The motion was approved, with none opposed.

Discussion items included the following:

No corporate sponsorship or advertising will be accepted.

APEGBC contribution possibilities are to be investigated.

Funds are to be re-allocated from the budget items for DEGIFS hats (\$500), executive binders (\$200), Aspect (reduce by \$150 to \$50), Certificates (reduce by \$500 to \$250), Audit (reduce by \$400 to \$100), and Other \$(250): **Note that I have arbitrarily retained some funds for Audit and Aspect items.**

A motion was made (M/S Glynnis Horel / Kevin Turner) to approve the expenditure, with funds allocated by reduction of various other budget items as described above. The motion was approved, with none opposed.

#### 4. ELECTIONS & APPOINTMENTS (Doug Underhill, P.Eng. R.P.F. Chair)

##### 4.1 2007 - 2008 DIVISION EXECUTIVE

Three nominations for 2007/2008 DEGIFS Executive were put forward by the nominating committee to replace the outgoing executive members (Mark Goldbach, Julien Henley, Dave Wilford, and Norman Deverney). According to the TOR, if no further nominations have been received from the membership within 30 days after the June publication of ASPECT, then those nominated by the nominating committee will be declared elected by acclamation and no letter ballot will be conducted. The candidates elected by acclamation are:

Julien Henley, P.Eng.  
Jack Whittles, P.Geo.

Mike Noseworthy, P.Geo., Eng.L.  
Jeremy Araki, P.Eng.

#### 4.2 Joint Practice Board Nominees

A committee of the DEGIFS Executive was struck to nominate APEGBC members to be considered by Council for the Joint Practices Board (JPB). This coming fall, Greg Reid and Glynnis Horel will be stepping down from the JPB.

- Nominees for replacing these members for a 2 year term are yet to be found.

DEGIFS and the Board would like to acknowledge the dedication and commitment that Glynnis and Greg have provided.

### 5. NEW BUSINESS (Doug Underhill, P.Eng. R.P.F., Chair)

#### 5.1 Key Initiatives Planned for 2007/2008 Include:

- Assist APEGBC in their discussions with WorkSafe BC on the status of the OH&S Regulations and how they pertain to P.Eng. and P.Geo. services
- Draft communications protocol and flow chart between JPB and DEGIFS
- Continuation of the expansion of DEGIFS into other resource sectors

#### 5.2 Discussion Items

- Discuss potential task group members for DEGIFS to expand to other resource sectors  
**Request members in attendance suggest nominees for task group and a new name for DEGIFS. (DEGIRS, DEGIFRS, BC Bushmen, ???)**
- Ideas for theme of next years DEGIFS AGM? One suggested theme is for Expansion of the Scope of the Division.

### 6. Introduction of the 2007/2008 Executive Members (Doug Underhill, P.Eng. R.P.F. Chair)

Julien Henley, P.Eng.  
Jack Whittles, P.Geo.

Mike Noseworthy, P.Geo., Eng.L.  
Jeremy Araki, P.Eng.

### 7. DEGIFS Recognition Awards (Doug Underhill, P.Eng. R.P.F., Chair)

A number of Certificates of Recognition were presented to individuals for past involvement and dedicated service as DEGIFS executive, APEGBC liaison, JPB liaison, affiliate liaison, ASPECT editors and ASPECT editorial board members. Last year we recognized 30 members for past service dating back to the origins of DEGIFS in 1996. The remaining members being recognised will receive Certificates of Recognition in the mail soon.

**8. Discussion Topics from the Floor**

- 8.1** So – called Weasel clauses included in members' technical reports receive comment and criticism from clients as a statement having the intent to avoid responsibility for report content, making reports appear worthless.

Discussion followed and it was agreed that the issue will be a New Business agenda item for the next DEGIFS executive meeting. Doug VanDine offered to participate in this item. Additional participation of Legal Counsel and Insurers was suggested.

- 8.2** Don Dobson identified a need to define the terms and scope of practice for Hydrology, Hydrologist, and the field of Forest Hydrology within the Forest Sector.

Discussion followed that this is a multi-disciplinary field. There is some value to define the practice within Engineering and Geoscience, and develop a listing of skill sets required, and there may be need to offer a Limited License in Hydrology.

Task items are for this topic to be taken to the Joint Practices Board (JPB) for discussion (Tom Millard), a request for Don Dobson to prepare a short article for Aspect, and to consider this topic for inclusion in next year's conference.

- 8.3** The topic of forest development activities affecting people and structures on alluvial fans was introduced. This item was referred for discussion at the next DEGIFS executive meeting.

**9. Adjourn**

The meeting was adjourned (M/S Mike Noseworthy / Glynnis Horel) at 5:45 PM

**DEGIFS AGM Attendance****October 25, 2007**

	<b>Name</b>	<b>DEGIFS Member (Yes/No)</b>
1	Norman Deverney	Yes
2	Doug Underhill	Yes
3	Don Dobson	Yes
4	Mark Goldbach	Yes
5	Kevin Turner	Yes
6	Sharon Scott	Yes
7	John Brett	Yes
8	Chuck Brown	Yes
9	Shelley Higman	Yes
10	Ron Arksey	Yes
11	Tim Smith	Yes
12	Bill Grainger	Yes
13	Brendan Miller	Yes
14	Jeremey Araki	Yes
15	Wanda Miller	Yes
16	Dave Bergman	Yes
17	Robin Modesto	Yes
18	Joe Kenny	No
19	Ed Hoffman	Yes
20	Brian Chow	Yes
21	Heather Blyth	Yes
22	James McDonald	Yes
23	Dave Campbell	Yes
24	Gordon Butt	Yes
25	Chris Cole	Yes
26	Lindsey McGill	Yes
27	Tim Giles	Yes
28	Matt Sakals	Yes
29	Jim Schwab	Yes
30	Bruce Thomson	Yes
31	Peter Jordan	Yes
32	Wayne Miller	Yes
33	Michael Noseworthy	Yes
34	Tedd Robertson	Yes
35	Tom Millard	Yes
36	David Wilford	Yes
37	Sid Tsang	Yes
38	Deepa S Filatow	Yes



**DEGIFS AGM Attendance**  
**October 25, 2007 (continued)**

39	Glynnis Horel	Yes
40	Paul Glen	Yes
41	Rob Wilson	Yes
42	Ron Jordens	Yes
43	Terry Rollerson	Yes
44	Jim Dunkley	Yes
45	Tim Stokes	Yes
46	Drew Always	No
47	Tyson Miller	No
48	Lyle Unwin	Yes
49	Rod Williams	Yes
50	Adam Muddiman	Yes
51	Tony Pereina	No
52	Rick Guthrie	Yes
53	Pierre Friele	Yes
54	Denny Maynard	Yes
55	Irene Weiland	Yes
56	Betsy Waddington	Yes
57	Polly Uunila	Yes
58	Jack Whittles	Yes
59	Scott Weston	Yes
60	Doug VanDine	Yes