

MINUTES

DEGIFS Executive Teleconference Meeting 8:45 am Monday December 18, 2006

Attendance

DEGIFS Executive:

Mark Goldbach

Norman Deverney

Doug Underhill (to 10:00)

Irena Weiland

Ron Arksey

Tracey Raume

Dave Wilford

APEGBC Peter Mitchell (to 9:00)

Aspect Sharon Scott

JPB Tom Millard (to 9:00)

Regrets Julien Henley

1.0 Adoption of Agenda

(M/S) Irena/Dave

2.0 Adoption of Previous Minutes

(M/S) Mark/Doug as revised.

3.0 Action Items Arising from the Minutes

3.1 Draft communication protocol and flow chart with Joint Practices Board

CF A progress update is requested for each meeting.

Action Item Doug will contact Kevin Turner and Brian Chow for an update. Kevin is no longer on the JPB, and should be replaced from this position.

4.0 Critical Dates

Update of Executive Manuals. DEGIFS Secretary assigned for completion prior to the next AGM.

CF This item will not appear in subsequent minutes.

We will need a new manual for the JPB liaison person. Norm to contact Peter Mitchell regarding access to the digital files used for the existing manuals.

CF This item will not appear in subsequent minutes.

5.0 Committee Reports

Participation on the APEGBC Environment Committee.

Action Item Doug Underhill to participate representing DEGIFS.

FORREX distributed a listing of their publications. An email with links is to be distributed, posted on the DEGIFS Website, and advertised in Aspect.

Action Item Website Co-Ordinator (Tracey) and Aspect (Sharon). Tracey will pursue this
Affiliate Members: Maintenance of the Affiliate Member List and distribution of the electronic newsletter was assigned.

Action Item Mark Goldbach (Past Chair) will maintain the list. Tracey will distribute the newsletter.

5.3 Guidelines

Action Item Consider and advance possible mechanisms to undertake audits of the application of the Crossing Guidelines.

CF to next meeting (Julien).

9.0 Web Page

Action Item The Application / Affiliate Registration Form from the APEGBC Announcements Page was converted to PDF, and sent to Tracey for re-posting.
CF to next meeting (Tracey).

10.0 New Business

10.1 Response to Del Ferguson's letter to APEGBC Council

Draft a response and request comments from the DEGIFS executive.

Action Item: Mark drafted a response to APEGB.

10.2 Post names of previous winners of the Forest Engineering Award of Excellence on the DEGIGFS Website.

CF to next meeting (Tracey)

10.3 Julien to compile previous DEGIFS Bursary applications / submissions and forward to Tracey. Names of previous award winners will be posted on the DEGIFS Website.

CF to next meeting (Tracey and Julien)

10.4 Concept Reviews

Julien Henley to advance a request to APEGBC Council / staff to clarify the meaning of Concept Reviews in regard to forest bridge designs.

CF to next meeting (Julien)

4.0 Critical Dates

Action Item Mark will contact Dwight Yochim (ABCFFP) for Award of Excellence deadlines.

Action Item Mark will distribute an updated critical dates listing for the next Executive Meeting.

5.0 Committee Reports

5.1 APEGBC (Peter Mitchell)

Worksafe regulation discussed at last JPB Meeting. A task force has been set comprising Mike Wise, Greg Reid, and two ABCFFP members. The response period has been extended to February 2007.

5.2 JPB (Tom Millard)

Attended the Forrex Workshop. The Forrex Steering committee for co-ordination of continuing education and research is looking for participation from DEGIFS. This may be a significant time commitment over more than one year. A suggestion for DEGIFS executive to nominate a representative. Peter Mitchell will submit the nominee's name to Council for the January 2007 meeting. There was discussion that present DEGIFS executive members may be unable to commit the time necessary. It was suggested to recruit a DEGIFS member (not on the DEGIFS executive) to represent our organization. Ron Jordan's name was suggested.

ABCFFP has appointed a new executive director (Sharon Glover).

The new liaison will be appointed from today's JPB Meeting

5.3 Guidelines (Julien)

CF to next meeting

5.4 DEGIFS Bursary (Julien)

CF to next meeting

6.0 2007 AGM (Irena/Dave)

Irena and Dave will be meeting in the next week or two.

Conference dates are: October 25 – 27, 2007, Telus Conference Centre, Whistler.

The theme will be "Living under PRFPA".

7.0 Treasurer's report (Tracey)

Tracey is still working on the change of signing authority. The bank has been slow to respond.

8.0 Aspect (Sharon)

The December Aspect will be released today.

Sharon Scott is now the sole editor, as all three previous editors have stepped down. There was a request for volunteers for new editors.

9.0 Web Page (Tracey)

No problems reported to date. Executive members were requested to check the correctness of their personal contact information as posted on the Website.

10.0 New business:

- 10.1 The Worksafe Regulation Amendment Draft is to be reviewed and comments submitted to Doug Underhill to be compiled and forwarded to Peter Mitchell.

Action Item Ron Arksey, Irena Weiland will lead this task item. It was discussed that an initial response will be needed by the first week of February since it has to go also to the JPB and APEGBC Council. The original response deadline has been pushed back to February 28, 2007.

Action Item Doug will forward responses already received to Ron and Irena.

- 10.2 Strike a Task force to address Strategic Planning Session item for Expansion to Other Resource Sectors

Discussion followed regarding needs to develop a Draft Terms of Reference, presence at trade shows, Cordillera Roundup (mining), develop a pamphlet / handout with information about DEGIFS and what our members do. It was agreed that the immediate focus should be on the Worksafe Item (11.1).

Action Item: Mark Goldbach will contact Peter Mitchell and Doug Underhill to craft a brief information pamphlet that may be suitable for distribution at the Cordillera Roundup in early 2007.

- 10.3 An email request was received from a graduate student for information on the effects of forestry practices on the risk of natural hazards (clearcutting and avalanches). Several contact names were suggested.

Action Item: Executive members were asked to submit the suggested contact names to Doug Underhill who will forward them to the correspondent.

- 10.4 An email from a member commented on the limited information released for discipline cases. If there are lessons to be learned, it was suggested that more information would be helpful. A request to Peter Mitchell for clarification about information released about discipline cases will be put on the agenda for the next Executive meeting.

- 11.0 **Adjourn** Meeting adjourned at 10:27 AM M/S Norm/Ron

Next Meeting

The next executive meeting will be held Thursday, January 25, 2007 8:45 AM (teleconference).