

Minutes

DEGIFS Executive Meeting – 9:00 am, Friday February 3, 2006 APEGBC Office, Burnaby, B.C.

Attendance

DEGIFS Executive:

Mark Goldbach	Heather Blyth
Ron Jordens	Norman Deverney
Julien Henley	Dave Wilford
Bruce Thompson	Doug Underhill (9:30)

APEGBC	Peter Mitchell
JPB	Kevin Turner (by telephone 11:00 – 11:35)

1.0 Adoption of agenda

Adopted with addition of one item, M/S (Ron/Dave)

2.0 Adoption of previous minutes (Norm)

Approved with edits, M/S (Mark/Julien)

3.0 Review of Action Items from previous meetings

4.3 CF Draft communication protocol and flow chart. **Heather Blyth.**

CF. In progress. A first draft has been submitted to the Joint Practices Board (from Kevin Turner).

4.4 CF Sustainability Guideline:

Not submitted pending JPB MOU, How does Sustainability fit in with forestry activity?

CF. Mark to follow up with Calvin.

7.2 CF Define Field of Practice for Forest Engineers: **Doug Underhill**

In progress. Doug is working on research of definitions. In discussions, it was noted that the APEGBC syllabus was revised several years ago to provide a specific reference to Forest Engineering as a field of practice. A key consideration is for identification of the discipline with respect overlap of practices with Professional Foresters. It was noted that there is presently no reference in our Act to roads, but there is under the Foresters' Act.

Action Item: Will present proposed definitions to the next executive meeting. A brief article will then be submitted to Aspect.

13.3 CF Affiliate Memberships. **Heather Blyth.**

Discussion followed regarding demand. Targets for membership include non APEGBC members from other professions and students. Benefits include inclusion on mailing lists, direct receipt of Aspect, information on events and courses, and eligibility for AGM attendance. It was re-iterated that affiliate memberships do not carry voting rights. Fee is \$10.00.

Action Item: An article to be submitted to Aspect. The old form from the executive binder is to be updated. Article to include description of DEGIFS, membership benefits, and how to participate.

13.5 CF FEAE Nominations: **Heather Blyth**

Nominations are complete and an award recipient has been identified for the February AGM of the ABCFP.

13.6 CF Certificate of Recognition: **Ron Jordens**

Executive reviewed the drafts and selected the colour version. Discussion followed regarding who is assigned to print, sign, and distribute the certificates. It was agreed that certificates would be presented by the DEGIFS Chair at the AGM. Recipients could include past executive members, Guidelines committee members, outgoing executive, and Aspect staff. Wording on the certificate will be adjusted as needed. IT was suggested that the initial recipient list will be for outgoing executive members. It is possible that the list could be later expanded to include past executive members (Peter Mitchell has a list). It was noted that distribution with frames could be a significant budget item. Frames may be available from APEGBC.

Action Item: Ron to review and report on costs for next meeting.

5.1 CF Critical Dates Calendar: Heather
This task is complete.

6.2 DEGIFS executive to forward names of nominees for JPB TSA Task Force prior to January 23, 2006.
Nominees are Shelly Higman, Al Chatterton, and Calvin VanBuskirk.

6.3 CF Design Aids: Julien Henley
See item 6.3 under committee reports.

6.4 DEGIFS Bursary: **Julien Henley**
See item 6.4 under committee reports.

10 CF Aspect: Conference call – editorial disclaimer. Mark Goldbach
The call was completed.

13.2 Meeting Minutes: Norm to co-ordinate file submissions with Web Site Co-ordinator.
This task is complete. Ron will complete the postings to the Web site over the next week or two.

4.0 Critical Dates (Heather) Comments or adjustments

4.1 Update on Critical Dates Calendar
This item is complete.

5.0 Committee Reports

5.1 APEGBC (Peter Mitchell)

- Professional Reliance Task Force Draft Report (Jan 16)

A Draft report was sent to numerous agencies including DEGIFS for comment. The report is scheduled to be finalized by the end of March. The objective is to create a clear and common understanding of professional reliance concepts. Key review considerations are for clarity, completeness, and to address any deficiencies.

Action Item: Executive members are to submit any comments to Mark Goldbach who will compile and prepare a response from DEGIFS.

- Forest Practices Board Request – February 16 Meeting

The Forest Practices Board has requested a meeting with APEGBC on Feb 16, 2006 to address some concerns related to Forest Stewardship Plan submissions by forest licensees. Specific items to be discussed were not disclosed, however APEGBC and DEGIFS attendance would be worthwhile.

Action Item: Dave, Julien, and Ron have agreed to participate with Peter.

- Terrain stability courses

The recent course in Nanaimo was well received. The next session will be next week in Prince George.

5.2 JPB (Kevin Turner by telephone)

Kevin's submission was distributed by email. Kevin's submission follows.

1. New Member - Greg Pearson, RPF. from Pope & Talbot in Fort St. James. Gord Chipman will leave the board. Bob Patrick has taken over as Chair of the Board.
2. Reports heard from ABCFP / APEGBC
 - Forest Practices Board is reviewing some early FSPs and wants to meet with ABCFP and other professional resource agencies to discuss them.
 - Professional Reliance Task Force – workshops continuing. 440 FSPs are due at the end of 2006. Roberta Reader's review of non-legal realm is due end of March.
 - Resource Roads Act –
 - TruckSafe – a short communiqué is being prepared for use by both associations if called on the matter
 - Annual conference coming up
 - Forest engineering Award of Excellence – 1 submission received
 - DEGIFS planning session February 3
3. Memorandum of Understanding – legal counsel from both associations have reviewed, and a date is being set up for signing
4. Terrain Stability Assessment Task Committee
 - DEGIFS has recommended Shelley Higman, Al Chatterton, and Calvin Van Buskirk. These were unanimously accepted by the Board
 - ABCFP members not finalized yet
 - Justin Kumagai, RPF will chair.
 - Ian Emery, RFT (JPB member) will also sit on committee.
 - Committee plans on meeting in next couple of weeks.
5. Resource Road issue
 - Glynnis gave some background. Apparently, resource roads were the reason why the JPB was set up. When the Forest Practices Code was adopted, roads were dealt with in a prescriptive manner so issue with professional practice were minimized. FRPA is silent on the needs for professional input for roads; therefore, professional practice around roads is likely to become an issue. There are several initiatives in the Province currently:
 - FRPA
 - Oil and gas industry has released a discussion paper on this issue. Comments are due by February 24, 2006, so for APEGBC to coordinate, get comments to Peter Mitchell by February 17.
 - TruckSafe
 - Forest Practices Board report – Special Report 23
 - WCB has issued a requirement for risk assessments for steep grade roads

JPB is planning on gathering information at this stage on issues relating to resource roads and areas of professional practice overlap.

6. Crossing Guidelines
 - Glenn Moore has sent an e-mail which suggests an error was made in the wording for major culverts which differs from the wording of the Code (an "and" opposed to an "or"). Preliminary discussions indicate that this was the intent; however, the wording has to be studied in more detail and is being looked into by the Board.
7. JPB operations protocol
 - Kevin presented Draft 1 of the proposed JPB protocol for addressing matters brought before the board.

- The protocol allows for key points where other groups (i.e. DEGIFS and ABCFP's PPC) allow for input
8. Next Meeting
- TBA

5.3 Guidelines (Julien)

Julien is actively working with Brian Chow on related issues for bridge design and construction. Julien will continue as TSA Task Force liaison with DEGIFS executive.

Sustainability – (Mark Goldbach)

CF Mark will continue discussions with Calvin VanBuskirk to advance this item.

5.4 DEGIFS Bursary – (Julien)

A Draft guideline was distributed to the executive for review. Some comments were received
Action Item: Julien will submit a report for next executive meeting.

6.0 2005 AGM (Bruce/Dave)

Progress was reviewed.

A Field trip to Capital Region watershed is proposed.

Two days of presentations are planned. The speakers list is still being assembled.

7.0 Treasurer's report (Ron)

APEGBC Expense forms were distributed. The policy is on the forms.

A GIC worth \$14,500 was purchased.

A cheque for \$350 cheque was received for late DEGIFS dues

Current balance is \$5,472.

8.0 Aspect (Julie, Jen or Robert)

CF No Aspect members in attendance.

9.0 Web Page (Ron)

Training courses are now being posted.

Minutes from 2003, 2004, and 2005 will be posted, received from Norm.

Papers from 2005 AGM presentations are being posted.

Posting and email distribution of course information by external providers was discussed, specifically the December broadcast email distribution of a course by Selkirk Management. A complaint was received. It was generally agreed as that the course content was of interest to DEGIFS members, and that the distribution method was appropriate. Distribution of such information is of benefit to our members. Course providers do not have access to the email distribution list. Future distributions will be considered on a case by case basis. A disclaimer will be added stating that the advertisement is for information purposes only, and that DEGIFS does not necessarily approve or recommend the courses or content. Any future course information is to be sent to Ron for posting.

10.0 New business:

10.1 ExpoFor 2006 Update

Peter to attend, manning the APEGBC booth with Doug Underhill.

Affiliate membership forms will be available and distributed.

10.2 MSRM Terrain Working Group update (Heather)

CF This effort is underway. Heather to update for next meeting.

10.3 WorkSafe Issue re: PGeo's working on road excavations (Heather)

Doug Underhill distributed OHS Guidelines and a Worksafe BC / WCB Inspection Report dated January 30, 2006. The report findings were that the employer failed to "ensure road planning and design was conducted under the direction of a professional engineer. This is in contravention of the Workers Compensation Act Section 115 (1) (a) (ii)."

The findings appear to limit involvement of PGeo's in road construction and design. Guidelines specifically require a PEng to provide written instructions.

This finding has many implications for planning, design, and direction for construction of forest roads. It implies that Professional Foresters and technicians may no longer be able to plan and design roads. For APEGBC members, the finding appears to discriminate against PGeo's.

It was agreed that a response from DEGIFS is necessary.

Action Item. Peter Mitchell and (others to be determined) to meet with Worksafe. Preparatory work is to include a background meeting to prepare a position paper, to clarify practices employed by the PGeo involved in this case, by APEGBC members in general, and our Association's position on this issue. Suggested participants include: Al Chatterton, Denny Maynard, Calvin VanBuskirk, Terry Lewis, Ron Jordens, Jim Schwab,

11.0 Next Meeting

Friday March 3, 8:30 AM by teleconference.

Dial in. 1 888 882 9090

Participant Code 6011002

Conference reference # 127129

12.0 Adjourn

1:30 PM

Summary of Action Items from Minutes

3.0 Review of Action Items from previous meetings

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6.0 Committee Reports

6.1 APEGBC - Professional Reliance Task Force Draft Report (Jan 16)

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- Forest Practices Board Request – February 16 Meeting

Action Item: Dave, Julien, and Ron agreed to participate with Peter Mitchell.

6.3 Guidelines - Sustainability

CF Mark Goldbach will continue discussions with Calvin VanBuskirk to advance this item.

6.4 DEGIFS Bursary – (Julien)

Action Item: Julien Henley will submit a report for next executive meeting.

9.0 Aspect (Julie, Jen, or Robert)

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