

Minutes

DEGIFS EXECUTIVE TELECONFERENCE
July 19, 2004, 7:55am to 11:00am

Attendees:

Calvin VanBuskirk	Eric Mcquarrie
Brian Chow	Peter Mitchell
Deepa Filatow	Tim Dunne
Heather Blyth	

Executive members Absent:

Bill Grainger

1.0 Adoption of agenda

- Agenda adopted as circulated.

2.0 Previous Meeting Minutes

- Acceptance postponed until next meeting.
- **Action:** Tim to figure out which minutes need approval and put the action item list on each of those minutes

3.0 Review of Action Items From Previous Minutes

Carry Forward- see above.

4.0 Critical Dates Calendar (Eric McQuarrie)

- August 24th is the nomination deadline.
- September 9th Ballots are to be sent out. Sandra Lee is the Contact at the Association.
- **Action:** Tim Dunne to contact Sandra Lee to discuss the nomination deadline and ballot deadline dates.

5.0 Committee Reports

5.1 APEGBC (Peter Mitchell):

- Bill 33 has signoff requirements for FRPA. There's a list.
- **Action:** Peter Mitchell to circulate a definition of "Certify" for purposes of Bill 33.

5.2 & 5.3 Joint Practice Board (Peter Mitchell) and Guidelines :

Bridge Guideline:

- Section 3 worked on by Peter with legal council, Section 3 will be the Memorandum of understanding between the two associations
- Liability insurance issue. The foresters may not have the ability to tell their members to disclose insurance levels.

5.4 2004 AGM (Heather):

- there has been some changes in the speaker line up. Don Williams is unable to speak.
- **Action:** Heather to advise speakers of when they are scheduled to speak.

5.5 Treasurers Update (Bill Grainger):

- Since Bill is absent – *Carry Forward*.

5.6 Aspect Update (Bruce Thompson):

- Since Bruce is absent – *Carry Forward*.

5.7 Web Page (Heather Blyth):

- **Action:** Heather to look at getting a counter for the web site.
- Scott Weston is one person who can work on the discussion board.

5.8 CEBC/MOF Liaison Committee (Eric McQuarrie)

- Eric is now self employed so its harder for him to be part of CEBC. He is not formally part of CEBC now.

6.0 New Business:

6.1 Degifs Nomination Committee. (Eric McQuarrie):

- *Carry Forward* -Some e-mails have been circulated for discussion.

6.2 JPB Nominations:

- Two names circulated, they are not P.Geo.'s but are strong in Geoscience work.

6.3 Strategic Planning Session (Calvin Van Buskirk):

- **Action:** Eric to write a letter to Elvis Riou regarding.....? Eric then to circulate to executive
- **Action:** Tim to re-format the strategic planning session minutes to complete. .

6.4 DEGIFS list server Instructions (Heather Blyth):

- **Action:** Heather Blyth to put together a simplified guideline for review at the next meeting.

6.5 Forest Engineering Syllabus:

- Motion: Eric "That DEGIFS accept the syllabus as it has been changed" Seconded by Heather,. passed.

Policy for the Selection of task Forces and Committees

Carry Forward - for review and vote on the policy for Selection of task Forces and committees at next meeting.

Role of TSP during Fire Fighting Operations

- *Carry Forward* - Calvin to present some thoughts on the TSP - Fire Fighting issue at the next meeting.

Due Diligence

- **Action:** Peter Mitchell to call Tim Smith and ask him to attend the next executive meeting and discuss the due diligence issue.

7.0 Next General Executive Meeting

September 13th, 2004, 7:55 to 11am

Meeting Ended just prior to 11:00am.

Summary of Action Items and Carry Forwards:

- **2.0 and 3.0 - Action:** Tim to figure out which minutes need approval and put the action item list on each of those minutes
- **4.0...Critical Dates Calendar --Action:** Tim Dunne to contact Sandra Lee to discuss the nomination deadline and ballot deadline dates.
- **5.1 APEGBC - Action:** Peter Mitchell to circulate a definition of "Certify" for purposes of Bill 33
- **5.4...2004 AGM - Action:** Heather to advise speakers of when they are scheduled to speak.
- **5.5 Treasurers update - Carry forward.**
- **5.6 Aspect update - Carry forward**
- **5.7 Web Page -Action:** Heather to look at getting a counter for the web site.
- **6.1 Degifs exec. nominations Carry Forward** -Some e-mails have been circulated for discussion.
- **6.3...Strategic Planning Session -Action:** Eric to write a letter to Elvis Riou regarding.....? Eric then to circulate to executive -**Action:** Tim to re-format the strategic planning session minutes to complete.
- **6.4 Web Site - Action:** Heather Blyth to put together a simplified guideline for list server instructions for review at the next meeting
- **Policy for the Selection of taskforces and committees. - Carry Forward** - for review and vote on the policy for Selection of task Forces and committees at next meeting.
- **Role of TSP during Fire Fighting operations -Carry Forward** - Calvin to present some thoughts on the TSP - Fire Fighting issue at the next meeting (September 13th).
- **Action:** Peter Mitchell to call Tim Smith and ask him to attend the next executive meeting and discuss the due diligence issue.