

Minutes
DEGIFS Executive Meeting – Conference Call
8:00 am, Friday, July 14, 2006

Attendance

DEGIFS Executive:

Mark Goldbach

Norman Deverney

Doug Underhill

Julien Henley

Ron Jordens

Dave Wilford (to 9:00)

Heather Blyth

APEGBC Peter Mitchell (8:00 to 8:50)

Aspect No attendees

JPB Kevin Turner (9:00 to 9:20)

Regrets Bruce Thompson

1.0 Adoption of agenda

Adopted (M/S Julien/Doug), approved.

2.0 Adoption of previous minutes (Norm)

Adopted (M/S Norm/Mark), approved.

3.0 Action Items from previous meetings

3.1 Draft communication protocol and flow chart

CF Heather Blyth to provide a monthly progress update

No news to report. Kevin Turner will defer his efforts on this item until the fall.

3.3 Define field of practice for Forest Engineers.

CF Doug Underhill to prepare a draft definition for executive review

Action Item: A definition to be distributed this week. There were some discussions on technical qualifications related specifically to forestry.

3.4 Affiliate Memberships.

Action Item Heather Blyth to prepare an article or ad for BC Forest Professional (formerly Forum) and Innovation.

Terrain Working Group report was submitted but not published in July Aspect.

CF to next meeting

3.5 Certificates of Recognition.

Action Item Ron Jordens to compile a draft recipient list, and certificate wording for next meeting, Ron reported on progress to date.

10.2 Terrain Working Group

Action Item: Heather Blyth and Dave Wilford to work with Bruce and Deepa to prepare a letter of support from DEGIFS

A letter from DEGIFS was submitted to the Terrain Working Group.

10.9 Forest Practices Board Special Report #23

Action Item (CF) Mark Goldbach to compile executive comments in a letter to be submitted for DEGIFS executive review, and then sent on behalf of DEGIFS.

CF to next meeting

4.0 Critical Dates

CF (no assignment) Executive binders are to be distributed.

This task is still in progress (Peter Mitchell).

Peter suggested the update and distribution of the binders be assigned to DEGIFS executive rather than APEGBC staff.

Following discussion it was agreed to add an item to the critical date calendar, so that basic binders without annual updates will be scheduled for distribution at the AGM.

Heather Blyth to remind Dave Wilford of critical dates for the AGM and speakers

4.1 Nominating Committee for DEGIFS

Action Item Committee of Past chair (Heather Blyth) and 2 members to submit list of Nominees to DEGIFS Secretary for submission for July publication in Aspect.

Names of three nominees were submitted and published in Aspect.

4.2 Nominating Committee for JPB

Action Item Nominating Committee to submit candidate list at next Executive meeting.

Several prospective candidates have been suggested, and a list will be finalized by October.

Committee Reports

5.1 APEGBC

Action Item Peter Mitchell sent a summary to DEGIFS Secretary for addition to June Minutes.

10.2 Changes to Major Culvert definition in Crossing Guideline

Action Item Ron Jordens and Julien Henley to prepare a submission to Gino Fourier.

Julien has received some comments, and will complete this item after receiving additional comments.

On Hold List

Sustainability Guidelines: Calvin VanBuskirk and Mark Goldbach, from April 2006 meeting (will remain on hold)

4.0 Critical Dates

4.1 Nominations for JPB - update

Covered under previous Action Items From Previous Meetings, Item 4.2.

5.0 Committee Reports

5.1 APEGBC (Peter Mitchell)

The Limited License effort is still in progress. Twenty-two have applied to date and fourteen licenses have been issued. Two applications have been rejected, with responses to the applicants that skill - set requirements have not been met.

Worksafe BC Meeting (attended by Tim Smith and Peter Mitchell from APEGBC). Worksafe BC will prepare a draft Regulation amendment this fall. Existing Section 20.78 will be amended. Also will be a new item under Forest Operations.

There may be assignment of responsibility for safety on Forest Roads to ABCFP professionals. Draft changes will have public consultation. Timeline for final approvals will be August 2007.

5.2 JPB (Kevin Turner)

Professional Reliance Task Force update. A Draft report has been released, and workshops have been planned.

TSA Task Force has met several times, and the last meeting was June 23. Guideline documents, format, and target audience are being worked on. This document will be a reference for Worksafe's Regulation amendments. Date for draft completion is mid August. JPB will review in September.

Roads Task Force has been formed. They have a Terms of Reference, but have not yet met. Changes to the Major Culvert definition have not yet been addressed by the JPB.

5.3 Guidelines (Julien)

No discussion

5.4 DEGIFS Bursary (Julien)

Julien has not received any applications. We will continue to advertise.

A possible process for how to proceed if there are no applications may be an agenda item for the AGM.

There was some discussion on the possibility of directing the bursary to specific items of research. Related to that, there was discussion of participation in FERIC.

6.0 2005 AGM (Bruce/Dave)

CF to next meeting

7.0 Treasurer's report (Ron)

DEGIFS recently received a \$610 cheque for new member registrations.

Ron recently paid bills for Executive conference calls and food for the Strategic planning session.

The current balance is \$9,883.90 plus the \$14,500 GIC.

8.0 Aspect (Robert, Julie or Jen)

No members present.

9.0 Web Page (Ron)

Nothing new to report.

10.0 New business:

10.1 Limited Licence process update (Mark)

Covered previously under Item 5.1.

11.0 Next Meeting

September 8, 2006 at 8:00.

12.0 Adjourn

Meeting adjourned at 10:00.