

Minutes

DEGIFS Executive Meeting – Conference Call 8:30 am, Wednesday May 3, 2006

Attendance

DEGIFS Executive:

Mark Goldbach (to 9:00, returned at 10:40) Doug Underhill (Acting Chair)

Norman Deverney (to 11:08) Dave Wilford

Heather Blyth (to 11:00) Julien Henley

Ron Jordens

APEGBC Peter Mitchell

Aspect No attendees

JPB Kevin Turner (9:50 – 10:00)

Regrets Bruce Thompson,

1.0 Adoption of agenda

Adopted with additions, M/s Ron/Julien, Motion carried

2.0 Adoption of previous minutes (Norm)

March 3, 2006 Minutes, Norm/Dave, Motion Carried

April 7, 2006 Minutes, Norm/Ron, Motion Carried

3.0 Review of Action Items from previous meetings

Hold List

Sustainability Guidelines: Calvin VanBuskirk and Mark Goldbach, from April 2006 meeting

2.0 Previous Minutes Norm Deverney distributed Minutes from the March meeting.

3.1 Draft communication protocol and flow chart – in progress.

CF Heather Blyth. Kevin Turner and Brian Chow continue to work on this task.

3.3 Define Field of Practice for Forest Engineers. A brief article to be prepared for Aspect.

CF Doug Underhill to clarify purposes and objectives in discussion with Calvin VanBuskirk.

3.4 Affiliate Memberships.

Action Item: Heather Blyth. To prepare an article or ad for Forum and Innovation.

Action Item: Peter Mitchell to follow up on affiliate database.

CF Heather Blyth to prepare an article or ad for BC Forest Professional (formerly Forum) and Innovation.

Peter: Non-APEGBC members were not in the email / out database. This was corrected.

3.5 Certificates of Recognition.

Action Item: Ron Jordens, Certificates were not mentioned in the AGM Minutes. This may be covered under budget item “Other” for which \$500 was allocated.

Action Item: Peter Mitchell will find out if we can we obtain frames from the Association.

Action Item Ron Jordens will contact APEGBC regarding frame costs and compile a list of potential recipients for next meeting.

10.2 Terrain Working Group (TWG)

Action Item: Heather Blyth

A summary will be prepared and submitted for the next (July) edition of Aspect.

Action Item: Heather and Dave Wilford to work with Bruce and Deepa to prepare a letter indicating DEGIFS support for the TWG and its chair position, which has been filled.

The Terrain Working Group item is to be placed on the Hold List

Action Item: Rob Wilson had offered to place an item in Aspect.

CF: No Aspect member in attendance

10.9 Forest Practices Board Special Report #23

CF Comments to Mark Goldbach by April 21 for preparation of DEGIFS position statement to forward to Peter Mitchell. Mark to send Web Link to all executive members, to Rob at Aspect, and for posting on Website (Ron).

This effort is still in progress. Discussion followed on absence of recommendations in the report for action on the inventory of non-status roads, weak referencing formats using a link to a web site which will probably disappear in a relatively short time, the lack of uniform standards for roads by various resource users, and the need for a co-ordinated approach.

Action Item Mark Goldbach to compile comments in a letter to be submitted for DEGIFS executive review, and sent on behalf of DEGIFS.

10.5 New Business: DEGIFS Executive Review of Aspect.

Heather Blyth to undertake this task, which is to act as the Executive's primary review person for Aspect. Difficult items will be submitted to the rest of the executive as necessary.

4.0 **Critical Dates** (Heather)

4.1 Appointment of Nominating Committee for DEGIFS by May 20.

Action Item Committee to consist of the Past chair (Heather) and 2 at large members of DEGIFS. List of Nominees to be submitted to the DEGIFS Secretary (Norm) for submission to Aspect. The July publication deadline is June 30.

4.2 Appointment of Nominating Committee for JPB (for June Executive Meeting)

Action Item DEGIFS Executive members were invited to put forth names of suitable candidates. DEGIFS nominees names will be forwarded to APEGBC Council.

Peter Mitchell suggested we consider nominating a PGeo since we do not presently have one as a JPB member.

Several names were suggested.

5.0 Committee Reports

5.1 APEGBC (Peter Mitchell)

DEGIFS representation has been requested for Limited License item at the May 5 APEGBC Council meeting.

It is proposed that practice reviews for PEng members of DEGIFS be increased to 20 per year (10% of the Association's annual total). A motion was made supporting the increased practice review process M/S Dave/Ron, motion carried.

Discussion followed on changes to the definition of a Major Culvert as requested by the Joint Practices Board.

Action Item Ron will discuss this issue with Julien in more detail after the meeting and prepare a coordinated response to Gino Fournier.

5.2 JPB (Kevin Turner)

The JPB have not met since the last meeting on March 23, and we will meet again when the two Task Groups have something to bring back to the Board. There is nothing new to report at this time.

5.3 Guidelines (Julien)

CF to next meeting

5.4 DEGIFS Bursary (Julien)

Julien requested clarification regarding an applicant's eligibility. It was suggested that he ask the applicant for additional information.

6.0 2006 AGM (Bruce/Dave)

The Speakers agenda is now full, and all dates have been met.

7.0 Treasurer's report (Ron)

The DEGIFS account balance as of April 3/06 is \$9,664.14.

Our GIC is \$14,500 earning 1.8% interest.

8.0 Aspect (Robert, Julie or Jen)

CF No Aspect member attending

9.0 Web Page (Ron)

Ron Jordens is searching for Minutes of the 2003 and 2004 DEGIFS AGM's.

10.0 New business:

10.1 Limited Licence process update (Peter)

Discussion on the application forms checklist on training. Comments were made on the additional (one year) requirements of a P.Geo. compared to a P.Eng.

Attention to worker safety / work conditions and site inspections will be re-enforced. The recent discipline of a DEGIFS member has raised Council awareness.

The intent is for the WCB Regulation to be corrected for next year (2007).

Compliments were offered from DEGIFS to APEGBC and staff for their handling of this process.

Mark provided comments following the initial Applicant Review meeting held this morning.

The following was approved by the DEGIFS Executive:

DEGIFS agrees with APEGBC's attempt to streamline and simplify the application process for Limited Licence's for PGeo's to conduct TSA's for forest roads/excavations. We also recognize the requirement by APEGBC to implement a Limited Licence process that is defensible. The following are comments and recommendations from DEGIFS regarding the proposed revised application form (#49809 v2) for a Limited Licence for PGeo's. These recommendations are put forth in an attempt to help streamline the process on one hand, yet provide a minimum amount of information considered necessary to properly evaluate the applications.

Delete the requirement for reports from 3 different years - that is, it would be adequate if the applicant submitted 3 reports since 2000, even if they were all prepared in the past year for example.

Where reference is made to 'primary author' this should not necessarily mean the 'sealing professional'

In item 1: replace 'Education, Training and Experience' with 'Education, Training or Experience'

In item 2: replace 'Supplemental Training and Experience' with 'Supplemental Training or Experience'

Similarly, on the last page, last sentence, second-to-last paragraph replace 'Education, Training and Experience' with 'Education, Training or Experience'

The applicant should provide at least a short summary of the education, training or experience in each of the following areas:

- geomorphology
- hydrology
- air photo interpretation
- soil mechanics
- resource road construction and deactivation
- soil erosion and analysis and control
- geologic hazard and risk identification
- landslide avoidance, mitigation and remediation
- slope stability analysis
- harvesting methods

Reinstall the requirement for 3 referees, but only names, telephone numbers and email addresses. Written submissions by the referees is not required. We recommend that, if possible, at least one of the referees is a P.Eng.

10.2 ABCFP response to WCB inspection report – comments

A letter from ABCPF to the Workers Compensation Board was reviewed and discussed by the DEGIFS Executive. No response is forthcoming.

10.3 Meeting with Ron Davis (MoF) – briefing

Doug Underhill, Julien Henley, Peter Mitchell and Mark Goldbach attended. Ron Davis submitted a Draft letter to the DEGIFS Executive for comments.

11.0 Next Meeting

Next meeting will be 8:30 AM, June 2, 2006

Meeting adjourned at 12:05.

Hold List

Item	Task Holder(s)	Date Placed on Hold List
Sustainability Guidelines	Calvin VanBuskirk and Mark Goldbach	From April 2006 Meeting
Terrain Working Group	Heather Blyth	From May 2006 Meeting

Summary of Action Items From Minutes

3.0 Action Items from previous meetings

3.1 Draft communication protocol and flow chart

CF Heather Blyth to provide progress update

3.3 Define Field of Practice for Forest Engineers.

CF Doug Underhill to update

3.4 Affiliate Memberships.

Action Item Heather Blyth to prepare an article or ad for BC Forest Professional (formerly Forum) and Innovation.

3.5 Certificates of Recognition.

Action Item: Peter Mitchell will ask if we can we obtain frames from the Association.

Action Item Ron Jordens will contact APEGBC for costs. And compile a list (numbers) for next meeting.

Action Item Peter Mitchell will ask if we can we obtain frames from the Association.

10.3 Terrain Working Group

Action Item: Heather Blyth, Rob Wilson (Aspect). A summary will be prepared and submitted for the next edition of Aspect

Action Item: Heather Blyth and Dave Wilford to work with Bruce and Deepa to prepare a letter of support from DEGIFS

The Terrain Working Group item is to be placed on the Hold List (see above).

10.9 Forest Practices Board Special Report #23.

Action Item Mark to compile executive comments in a letter to be submitted for DEGIFS executive review, and sent on behalf of DEGIFS.

4.0 Critical Dates

4.1 Appointment of Nominating Committee for DEGIFS (by May 20).

Action Item Committee of Past chair (Heather) and 2 members to submit list of Nominees to DEGIFS Secretary for submission for July publication in Aspect.

4.2 Appointment of Nominating Committee for JPB (for June Executive Meeting)

Action Item DEGIFS Executive to name suitable candidates.

5.0 Committee Reports

5.1 APEGBC

Changes to the definition of a Major Culvert.

Action Item Ron Jordens and Julien Henley will prepare a response to Gino Fournier.